

**HAINES CITY WATER CONTROL DISTRICT
SCHEDULED MEETING OF THE
BOARD OF SUPERVISORS
September 14, 2021**

AGENDA

- I. Call to Order
- II. Establish Quorum
- III. Approve Minutes of Meeting of August 24, 2021.
- IV. Approve Finance Report dated September 14, 2021
- V. General Public Comment (*limited to 5 minutes per person*)
- VI. Old Business
 - a) Update on Drainage Ditch Maintenance – To date the sums of \$10,710 has been expended for maintenance fees and \$2,292.50 for chemicals.
 - b) Report on fees paid to Special Counsel Mark Lawson
- VII. New Business
 - a) Authorize Chairman Large to sign DOR Form 408A and Affidavit for submission to Polk County Property Appraiser and Polk County Tax Collector
 - b) Continued Discussion re: Expansion of Boundaries of Haines City Water Control District; the procedural process for a special legislative bill to expand the boundaries; how it should be pursued; how to revisit the plan to expand boundaries and formal process to index assessments.
- VIII. Supervisors' Comments
- IX. Attorney's Comments
- X. Secretary's Comments
- XI. Set Date for Next Meeting
- XII. Adjourn Meeting

DRAFT

HAINES CITY WATER CONTROL DISTRICT MINUTES OF MEETING and PUBLIC HEARING

August 24, 2021

PRESENT: Chairman Lonnie Large, Vice Chairman Russell Yates, Supervisor Omar Arroyo, Supervisor Nicholas Gollattscheck, Supervisor Janie Large, Attorney Fred Reilly

ABSENT: Secretary/Treasurer Linda Robinson

Call to Order and Establish Quorum

Chairman Large called the meeting to order at 5:00 p.m. and confirmed that a quorum was present.

Approve Minutes of Meeting of August 3, 2021

Vice Chairman Russell Yates motioned to approve the Minutes of the meeting of August 3, 2021. Supervisor Gollattscheck seconded. Motion carried with all yeas.

Approve Finance Report dated August 24, 2021

It was reported that as of August 24, 2021, the balance in the District's checking account is \$265,764.22. Supervisor Gollattscheck motioned to approve the Finance Report. Vice Chairman Russell Yates seconded the motion. Motion carried with all yeas.

General Public Comment (*limited to 5 minutes per person*)

There was no one from the General Public nor any owners of property within the District in attendance or made any comments to the Board of Supervisors.

Old Business

There was no former business on the Agenda to discuss.

New Business

- a) Attorney Fred Reilly introduced the First Amendment to Attorney-Client Contract with Reilly International Law Firm. He explained that he had not requested or received an increase in the 10+ years that he has served the Haines City Water Control District. In the past the District had worked on a shoestring budget but now revenue has increased, and the District is in a position that they can afford the increase. Vice Chairman Russell Yates motioned to approve the First Amendment to Attorney-Client Contract with Reilly International Law Firm. Supervisor Gollattscheck seconded. Motion carried with all yeas.
- b) The Proposed Fiscal Year 2021-2022 District Budget was reviewed. Vice Chairman Russell Yates inquired about the initial charges from Special Counsel Mark Lawson and about the status of those

charges. Secretary/Treasurer Linda Robinson was not in attendance of this meeting due to illness; she will be asked to report back to Vice Chairman Yates at the next meeting. Another concern was that Secretary/Treasurer Linda Robinson doesn't seem to be using the funds allocated for office supplies. The Supervisors recognize that ink and paper products required to do her job are expensive and she should be reimbursed for those items.

- c) Chairman Large opened the Public Hearing on Resolution No. 2021-15.
- d) Supervisor Gollattscheck motioned to introduce Resolution No. 2021-15. Vice Chairman Russell Yates seconded the motion. Motion carried with all yeas.
- e) Attorney Reilly read Resolution No. 2021-15 by title only:

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HAINES CITY WATER CONTROL DISTRICT (THE "DISTRICT") ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

- f) Vice Chairman Russell Yates motioned to adopt Resolution No. 2021-15. Supervisor Omar Arroyo seconded the motion. Motion carried with all yeas.
- g) There was no one present to make Public comments or ask questions.
- h) Chairman Large closed the Public Hearing on Resolution No. 2021-15.

Supervisor Comments:

There were no additional comments from the Supervisors.

Attorney Comments:

Attorney Reilly updated the Supervisors on the Resolution that Attorney Mark Lawson is working on regarding the special legislative bill and how it should be pursued; how to revisit the plan to expand boundaries and formal process to index assessments. More information on the resolution should be available when the Board reconvenes on September 14, 2021.

We are all thankful for Secretary Linda Robinson getting all of the information for this meeting assembled and transmitted to Supervisor Janie Large to present to the Board members. We are all sending get well wishes to Linda and her husband.

Next Meeting Date:

The next meeting is scheduled for September 14, 2021.

Adjourn Meeting:

There being no further business, the meeting was adjourned at 6:00 p.m.

Attest:

APPROVED:

Linda Robinson, Secretary

Lonnie Large, Chairman

HAINES CITY WATER CONTROL DISTRICT

Finance Report

September 14, 2021

Bank Balance as of August 20, 2021 \$265,764.22

Deposits and Other Credits: \$0.00

Withdrawals / Debits:

08/12/2021 - Ck. 2017 Polk County Property Appraiser 1,571.34

08/19/2021 - Ck. 2018 Bunting Tripp & Ingley CPAs 11,000.00

08/31/2021 - Ck. 2019 Reilly International Law Firm..... 2,273.60

Ending Bank Balance as of September 1, 2021 \$250,919.28

Checks Pending / Not Cleared Bank:

07/16/2021 - Ck. 2011 DigiSquid (Domain Name Registration)..... 24.95

09/01/2021 - Ck. 2020 CA Florida Holdings (The Ledger Advertisements)..... 805.52

09/10/2021 - Ck. 2021 Pennoni Associates 1,155.90

Available Balance As of 9/1/2021 \$ 248,932.91

AGENDA ITEM VII(A)



Print Form

DR-408A
N. 02/91

CERTIFICATE TO
NON-AD VALOREM ASSESSMENT ROLL

I, the undersigned, hereby certify that I am the Chairman of the Board, or authorized agent of Haines City Water Control District, located in Polk County, Florida; as such, I have satisfied myself that all property included or includable on the Non-Ad Valorem Assessment Roll for the aforesaid county is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I further certify that, upon completion of this certificate and the attachment of same to the herein described Non-Ad Valorem Assessment Roll as part thereof, said Non-Ad Valorem Assessment Roll will be delivered to the Tax Collector of this county.

In witness whereof, I have subscribed this certificate and caused the same to be attached to and made a part of the above described Non-Ad Valorem Assessment Roll this the 14 day of September , 2021 year.

Chairman of the Board or authorized agent
of Haines City Water Control District
Name of local government
Polk County, Florida

AGENDA ITEM VII(A)

**CERTIFICATE OF THE
HAINES CITY WATER CONTROL DISTRICT**

STATE OF FLORIDA)
COUNTY OF POLK) SS:

This is to certify that by virtue and authority of Chapter 298, Florida Statutes, and Chapter 2004-402, Laws of Florida, the Board of Supervisors of the Haines City Water Control District, has and does hereby levy the annual installment of non-ad valorem taxes for Fiscal Year 2021/2022 on the lands within said district against which benefits have been assessed as set out herein below:

1. The name of the present owners of said lands as they appear in the records of the Polk County Property Appraiser.
2. The description of said land opposite the name of said owners.
3. The amount of annual installment of non-ad valorem assessments levied on each tract of land shall be \$50 per acre or any portion thereof, and shall additionally include (1) a charge of \$5 to defray District assessment notice, administrative and implementation costs, plus (2) the charges of the Property Appraiser and Tax Collector allowed by law, plus (3) adjustment for statutory discount for early payment necessarily associated with the use of the uniform method of collection.
4. The total amount of non-ad valorem assessments so levied shall be for expenses relating to the maintenance of the drainage ditch located within the Haines City Water Control District, exclusive of anticipated costs of statutory discounts, collection and administration.
5. The number of units located within the Haines City Water Control District (after removal of non-billable and government parcels) is 1,277. The estimated revenue, including the \$5.00 collection cost net the uniform method of collection costs is \$146,135.

Witness the signature of the Chairman of said Board of Supervisors, attested by the Secretary of the said Board, this 14 day of September, 2021.

Lonnie R. Large, Chairman

Attest:

Linda Robinson, Secretary/Treasurer